

# E-ACT Parkwood Academy Culture Knowledge Organiser – Ready, Respectful, Safe

## Ready

**Always show a determination to achieve your best** means:

In our books:

### Presentation

Date and title underlined – using a ruler

Feedback and improvement in red pen

No graffiti

Demonstrate pride in your work

Write in blue or black pen

Use a pencil to draw diagrams

Use your best handwriting

<b>Wear correct and smart uniform at all times</b> means:	<ul style="list-style-type: none"><li>• Blazer is on at all times on the corridor</li><li>• Smart school shoes that can be polished (no trainers including black trainers/no logos)</li><li>• Shirt tucked in at all times</li><li>• Tie done up to the top of the shirt</li><li>• Jewellery (one small stud in each ear/no facial piercings)</li></ul>
<b>Be ready to learn having the correct equipment</b> means:	<ul style="list-style-type: none"><li>• PE kit – full P.E. uniform</li><li>• Pen – blue, black and red pen</li><li>• Knowledge organiser for every lesson</li><li>• Pencil</li><li>• Ruler</li></ul>
<b>Contributing to lessons – Be a STAR -</b> means:	<ul style="list-style-type: none"><li>• Sit up straight – focus on the teacher</li><li>• Track the speaker (Listening and responding)</li><li>• Acknowledge others contributions and ideas</li><li>• Responding in a full sentence using academic language</li><li>• Making notes</li><li>• Be an active learner</li><li>• Asking for and responding to feedback</li></ul>

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### Respectful

<b>Follow all instructions given by staff</b> means:	<ul style="list-style-type: none"><li>• The adults in the school are giving you an instruction to remind you of how we expect our students at Parkwood to behave</li><li>• They are qualified members of staff who are asking you to do something because it matters</li></ul>
<b>Never interrupt or speak over a member of staff</b> means:	<ul style="list-style-type: none"><li>• Staff will not continue to talk if pupils are not listening with no exceptions</li><li>• We also expect pupils to listen to each other when they are talking</li><li>• The teacher is the expert in the room – it is important that we listen to all direct instructions and knowledge being shared</li></ul>
<b>Speak respectfully to your peers and adults in the academy</b> means:	<ul style="list-style-type: none"><li>• Speak politely and respectfully to other students</li><li>• Say 'Please' and 'Thank you'</li><li>• Think before you speak</li><li>• Remain quiet if you have nothing pleasant to say</li><li>• Professional language used by all staff and students</li><li>• Working co-operatively with other students when asked to do so in lessons</li><li>• Speak quietly and in a polite tone of voice</li></ul>
<b>We do not accept discriminatory language</b> means:	<ul style="list-style-type: none"><li>• We challenge all discriminatory language and address immediately</li><li>• We do not use language that may be offensive to others</li><li>• We do not use language that may be considered hurtful to others</li><li>• Acknowledge that our school community is diverse so we think before we speak</li><li>• We are respectful towards those who may hold a different view point to ours</li></ul>
<b>Say 'please' and 'thank you', hold doors open for others. Greet adults and each other by saying 'good morning' or 'good afternoon'</b> means:	<ul style="list-style-type: none"><li>• We demonstrate our manners</li><li>• Being polite really helps to give a good impression to other people that we care about others</li><li>• We are a community and we look after each other</li></ul>

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### Safe

<p><b>Move around the academy in a safe way</b> means:</p>	<ul style="list-style-type: none"><li>• Pace and Purpose</li><li>• We move around the Academy quietly</li><li>• We do this to respect others. Other year groups are in lessons learning.</li><li>• We move with pace and purpose because we are prioritising our learning time by making sure we get to lessons as quickly and safely as possible, taking the quickest route.</li></ul> <ol style="list-style-type: none"><li>1. <b>Move with purpose</b></li><li>2. <b>Follow the arrows</b></li><li>3. <b>Keep on the left</b></li></ol>
<p><b>Do all you can do to promote equality and fairness</b> means:</p>	<ul style="list-style-type: none"><li>• Speak up and challenge other pupils who are not acting in a fair way if you feel able to.</li><li>• Report anything that you believe not to be fair or equal to a member of staff</li><li>• Celebrate the wonderful community of Parkwood - we are all role models or equality and diversity.</li><li>• Avoid stereotyping people</li><li>• Talk about it, discuss and debate the issue during Personal development</li><li>• Bring solutions to your student council – Junior Leadership Teams</li></ul>
<p><b>Support other students to feel safe to learn within the classroom</b> means:</p>	<ul style="list-style-type: none"><li>• Be respectful and listen to their opinion</li><li>• Don't talk over other pupils</li><li>• Don't interrupt the teacher as this stops the lessons and means that other students can't learn.</li><li>• Treat each other with kindness and have empathy.</li><li>• Stick to our rules of Ready, Respectful, Safe</li><li>• We do not judge others</li><li>• Everyone has the right to be their authentic self</li></ul>